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HCTA Members Meeting and AGM Notes – Tuesday 21st March 2023 at 10.00am at CETC

1. **Julia Coak, HCTA Chair welcomed everyone to the meeting and confirmed the house keeping rules.**
2. **A.G.M:**

* Chairman Report 2022 – see below
* Training Officer Report 2022 – see below
* Financial Report 2022 – Accounts submitted and correct
* Proposals were all agreed by those present and voting beforehand:

1. Election of Officers
2. Acceptance of 2022 Accounts
3. Annual Subscription 2023

**Chairman Report**

**An update on meetings and activities and events held the previous year:**

**Tues 15March – AGM**

* Cat & Genny demo/product awareness - Dan Lowe & Bryn Elliot from Hudsons
* Asbestos Awareness – Gary Mann

**Tuesday 21 June**

* Falklands 40th Commemorative Anniversary – Steve & Gary
* Net Zero – Alan Wilson

**Tuesday 20September**

* Sunbelt Presentation – “Positive change for a greener future” – Paul Sullivan

**Tuesday 22 November**

* Construction Christmas Quiz
* Supervisor Development Programme – James JRS Training
* Monique Wintle Camp – Coaching session “Rethinking the Role of Leadership in Construction and how your communication can have a significant impact on performance“

**Highlights 2022**

* Very successful I Construct 2022 event in October
* Continued to concentrate on our “Green Theme”.

**Looking ahead to 2023**

* I Construct 2023 – Thursday 12 and Friday 13 October
* We will continue to build our membership.
* Concentrate on excellent specific training to meet your needs.

**GTO Training Report**

Administration Grant 2023-24 confirmed at £35,000. No funding from CITB this next financial year regarding training but HCTA will subsidise some training and members can still claim grant (which will increase in April), so it will be to their benefit. Some courses may be paid for in full by HCTA to negate the surplus money carried over from 2022. HCTA are a not-for-profit organisation. Courses proposed going forward this year are Leadership & Management (stepping Up), Suicide awareness, SEATS, IT for site based and back office staff. A special event will be scheduled for Summer 23 on “Avoiding Apprenticeship Agony” with the law firm Warner Goodman highlighting some unusual archaic legal quirks that are becoming more common when it comes to employing an apprentice. Subscriptions remain the same as 2022 and will be invoiced in April.

1. **Presentation – Solent LEP/Skills & Career Update – Darren Coventry**

Darren provided an excellent insight to the challenges in education and the provision of courses specifically for construction. The group heard how Solent LEP are striving to promote this in and around Hampshire. A copy of the presentation is on the HCTA website or Darren is happy to be contacted [darren.coventry@solentlep.org.uk](mailto:darren.coventry@solentlep.org.uk)

1. **Carbon Footprint Ltd – Dan Hill-Morris**

A thought provoking presentation and general discussion with members on what is happening in businesses currently, and what the future could hold if no action is taken, not only how it could impact on the environment but on a business financially. Dan’s presentation is on the website but to find out more he requested he would be pleased to hear from you [dan.hill-morriss@carbonfootprint.com](mailto:dan.hill-morriss@carbonfootprint.com)

1. **IConstruct Update – Jason Woodward**

Definite dates in diary for 12/13 October 2023. Repeat and new potential sponsors lined up. Jason and Carolyn will meet to discuss the finances of the event. Contact Jason if you can help or need more detail [Jason.woodward@ptcontractors.co.uk](mailto:Jason.woodward@ptcontractors.co.uk)

1. **CITB Update**

Andrea Parker from CITB was unable to attend but had provided in advance a comprehensive update. This was sent to all members – the main points were around the increase in funding of grants for short duration courses and NVQ’s from April 1st 2023 – please contact Carolyn if you have not received this.

1. **AOB**

A suggestion was put forward to run a poll/survey for all members to ascertain where future meetings should be held. Some members have not been able to be at the quarterly meetings at CETC and their attendance is valued. Carolyn will organise.

1. **Dates for 2022 meetings**

13th June

12th September

5th December

Meeting closed at 12.30pm.